

**THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
LADAKH AUTONOMOUS HILL DEVELOPMENT COUNCIL KARGIL,
OFFICE OF THE DISTRICT PROGRAMME OFFICER, ICDS PROJECTS KARGIL**

**Subject:- ADVERTISEMENT NOTICE FOR VARIOUS CONTRACTUAL
APPOINTMENTS UNDER DEPARTMENT OF SOCIAL & TRIBAL
WELFARE (ICDS PROJECTS KARGIL), UT LADAKH 2024-25.**

Advertisement No:- 02 DPO/ICDS/KGL/2024-25

Dated: 25 .07.2024

1. Applications are invited for filling up of various district level posts under Mission Shakti (One Stop Centre [OSC]) Kargil. The details of the posts and qualification against each are tabulated as under accordingly.
2. Age limit for all position is between 18 to 45 years as on 30th April 2024.
3. Applications may be addressed to the District Programme Officer ICDS Projects Kargil.
4. The application form along with requisite documents shall be submitted to this office, either by hand/post or mail on **ID icdskargildpo@gmail.com** within 15 days of publication of this notification.

Sr. No	Post Name	Location	No. of Posts	Remuneration (in Rs.) per month	Qualification	Assessment parameters
A. MISSION SHAKTI						
B. ONE STOP CENTER						
1.	Central Administrator	One Stop Center Kargil	1	33,100	<ol style="list-style-type: none"> 1. Any woman having a Masters in Law/Social Work /Sociology/Social Science/ Psychology with at least 5 years experience of working on woman related relevant domains in an administrative set-up with a govt or non-govt project/programme and preferably with at least 1 year experience of counseling either within or outside the same setup. 2. She should be preferably a resident of the local community so that local human resource and expertise is utilized for effective functioning of the center. 	<ol style="list-style-type: none"> 1. Marks – 15 marks <50- = 5 50-70 = 10 70+ = 15 2. Relevant exp - 15 marks 1-2 yrs = 10 2+ yrs = 15 3. Computer – 5 marks 4. Interview – 15 marks

2.	Case Worker		2	23,170	<p>1. Any woman having a bachelor in Law Law/Social Work/Sociology/Social Science/Psychology with atleast 3 years experience of working on woman related relevant domains in an administrative set-up with a govt or non-govt project/programme.</p> <p>2. She should be preferably a resident of the local community so that local human resource and expertise is utilized for effective functioning of the center</p>	<p>1. Marks – 15 marks <50- = 5 50-70 = 10 70+ = 15</p> <p>2. Relevant exp - 15 marks 3-5 yrs = 10 5+ yrs = 15</p> <p>3. Computer – 5 marks</p> <p>4. Interview – 15 marks</p>
3.	Psycho Social Counselor	Kargil	1	18,536	<p>The service could be outsourced to any woman having professional degree/ diploma in Psychology / Psychiatry/Neuroscience with a background in health sector and preferably with at least 3 years experience of working on woman related relevant domains in an administrative set-up with a govt or non-govt health project/programme at the district level.</p>	<p>1. Marks – 15 marks <50 - = 5 50-70 = 10 70+ = 15</p> <p>2. Relevant exp - 15 marks 3-5 yrs = 10 5+ yrs = 15</p> <p>3. Computer – 5 marks</p> <p>4. Interview – 15 marks</p>
4.	Office Assistant	Kargil	1	13,240	<p>Graduate with diploma in computers/IT etc. with a minimum of 3yrs of exp data management, process documentation and web based reporting format, video conferencing at state at district level with govt or non-govt/ IT based organization.</p>	<p>1. Marks – 15 marks <50- = 5 50-70 = 10 70+ = 15</p> <p>2. Relevant exp - 15 marks 3-5 yrs = 10 5+ yrs = 15</p> <p>3. Computer – 5 marks</p> <p>4. Interview – 15 marks</p>
5.	Multipurpose Cook	Kargil	1	9,930	<p>A person who is literate with knowledge/experience with working in the relevant domain. High school pass or equivalent will be preferred.</p>	<p>Committee to decide parameters for selection.</p>

Terms & Condition

1. The appointment is purely on contractual basis and continuous working/renewal of contract shall not confer any right of claiming regularization permanent absorption against the post.
2. All the engagement should expire on 31st March, 2026 till further engagement/re-engagement order that the engagement is temporary and no claims for extension or regularization shall be made by any candidate.

3. Age limit for all position are between 18-45 years.
4. The applicants who want to fill more than 1 post shall fill separate forms for each post.
5. Background verification of staff by police is mandatory prior to their appointment to ensure credibility and accountability of staff.
6. The provisions regarding income tax other taxes shall apply as per rules.
7. PMU shall be eligible for 12 days leave in a calendar year, there after remuneration would be deducted on pro rata basis.
8. Leave and Travel allowance shall be provided according to the rule as framed by the Administration of Union Territory of Ladakh, Social & Tribal Welfare Department.
9. Any other incentives if provided under respective scheme guidelines shall be applicable.


Sd/=
Deputy Commissioner/CEO LAHDC Kargil,
Chairperson Selection Committee,
Mission Shakti Kargil.

No: DPO/ICDS/KGL/OSC/2024-25/337-345

Dated: 25.07.2024

Copy to:

1. Commissioner/Secretary, Social & Tribal Welfare Department, UT Ladakh for kind information.
2. Deputy Commissioner, Kargil for kind information.
3. Director Social & Tribal Welfare Department UT Ladakh for kind information.
4. Assistant Director, Information Department, Kargil for information with the request to publicize the advertisement on all available channels of communication for mass publicity.
5. District Information officer, NIC Kargil with a request to upload advertisement notice and prescribed form on the NIC portal.
6. OSD to Commissioner Secretary Social & Tribal Welfare UT Ladakh for information.
7. PA to Chief Executive Councilor, LAHDC Kargil for information of Hon'ble Chief Executive Councilor, LAHDC Kargil.
8. PA to Executive Councilor, Social & Tribal Welfare, LAHDC Kargil for information of Hon'ble Executive Councilor, Social & Tribal Welfare, LAHDC Kargil.
9. Notice Board.
10. Concern File.


Nargis Banoo (JKAS)
District Programme Officer,
ICDS Projects, Kargil
(Member Secretary Selection Committee)

APPLICATION FORM
DEPARTMENT OF SOCIAL/TRIBAL WELFARE UT OF LADAKH

1. Advertisement Notice No:- _____ Post Applied for _____

2. Name of Candidate _____

3. Parentage (Father/Mother Name) _____

4. Date of Birth _____

5. Age as on 30th April 2023 _____

6. Gender _____

7. Address _____

Block _____ District _____

8. E-mail _____

9. Contact No _____

10. Academic Qualifications:

Degree	Examining body/ University	Year of passing	Marks obtained	Total Marks	Percentage (%)

11. Experience Details: -

Name of Organisation/Institution	Number of years

12. Declaration:

I hereby declare that all the information furnished above by me in the application are true, complete and correct to the best of my knowledge and belief. I do understand that in the event of any information found false or incorrect or ineligibility being detected before or after my selection, my candidature/ appointment is liable to be cancelled/terminated.

List of enclosures:

Place:

Date

(Signature of the applicant)

List of supporting documents to be submitted with application: -

- i. Address Proof:- Passport/Aadhar/Pan Card.
- ii. Date of Birth Proof
- iii. Requisite Educational Degree from recognised institution.
- iv. Experience certificate.